



Bilingual Attorney-Trainer

Organization

The Alliance for Justice is a national association of public interest organizations spanning a range of issues, including civil rights, social justice, consumer and environmental protection.

The Nonprofit Advocacy Project and Foundation Advocacy Initiative work to increase nonprofit participation in advocacy and lobbying work. These programs work with a broad range of nonprofit organizations (including foundations) across the country providing workshops, technical assistance, publications and public education.

Position

The Alliance for Justice is searching for an Attorney-Trainer who is bilingual in English and Spanish. The Attorney-Trainer reports to the Director of Advocacy Programs and provides a wide range of activities that advance the program area's activities.

Responsibilities

- Master the current federal tax and federal election law for tax exempt organizations and translate the material for a non-legal audience. The candidate will be responsible for continuing their education in federal tax and federal election law.
- Conduct workshops for nonprofit organizations and foundations in Spanish and English on federal tax and federal election rules governing their ability to participate in public policy.
- Manage outreach to immigrant rights community as part of new program initiative.
- Provide technical assistance to nonprofits and foundations on federal tax and federal election law in Spanish and English.
- Represent the organization at conferences of nonprofits and foundations.
- Write, in collaboration with tax attorneys, relevant technical assistance guides, articles, op-eds, regulatory comments and occasional amicus briefs.
- Participate in federal tax and federal election law public policy and other subjects as may arise.
- Supervise the translation of documents into Spanish and draft updates to existing Spanish-language documents.

Qualifications

- Law degree, bar membership and 1-3 years experience as a practicing attorney.
- Experience conducting bilingual training programs and working with coalitions.
- Excellent oral and written communications skills in English and Spanish, including the ability to write clearly and quickly.
- Willingness to travel approximately 50-60 days per year.
- Ability to work with a wide range of individuals and interests.
- Knowledge of federal tax and federal election law and experience lobbying for a nonprofit a plus.
- Excellent interpersonal skills.
- Highly organized and detail oriented.
- Commitment to social justice causes.

Fax resume and cover letter to (202) 822-6068 ATTN: Alicia Holmes Peyton or e-mail: alliance@afj.org

Alliance for Justice is an equal opportunity employer.